

[Organization Letterhead]

[Organization Name] [Address] [City, State, ZIP]

[Date]

RE: Economic Growth Fund – Letter of Interest

Dear CCPEG Review Committee,

On behalf of [Organization Name], I am pleased to submit this Letter of Interest for funding through the Economic Growth Fund (EGF). [Organization Name] is a [brief description of organization – e.g., municipality, nonprofit, community-based organization, academic institution, or economic development organization] serving [community/region] in Chautauqua County.

**Project Description** [Provide a concise description of the proposed project. Include the purpose, key activities, impact, and the need the project is addressing.]

**Alignment with the Chautauqua County Economic Development Strategic Plan** This project aligns with the Chautauqua County Economic Development Strategic Plan by [briefly describe which priorities or goals it supports]. The proposed work is designed to create measurable economic and community development outcomes that contribute to long-term prosperity in Chautauqua County.

### **Fund Request and Project Budget**

- **EGF Fund Request:** \$[amount]
- **Total Project Cost:** \$[total amount]

EGF funds will be used for [*planning/technical assistance or implementation*]. [List additional funding sources and leverage, if applicable, include matching funds, in-kind contributions, or other grants.]

Thank you for considering this Letter of Interest. We welcome the opportunity to submit a full application if invited and are happy to provide any additional information as needed.

Sincerely,

[Signature]

[Name] [Title] [Organization Name] [Phone Number] [Email Address]