

Instructions for Submitting Updates to the Chautauqua County Interactive Trails Map

Help us keep the Chautauqua County Interactive Trails Map accurate and up to date! Your feedback helps us improve the trail experience for everyone.

TYPES OF UPDATES YOU MAY SUBMIT

- **Trail updates** | New trails, temporary reroutes and closures, permanent reroutes and closures
- **Trailhead and parking updates** | New or relocated trailheads and parking areas
- **Photographs** | Trails, trailheads, parking, signage, landmarks, etc.

HOW TO SUBMIT YOUR UPDATE

1. Prepare your file

- **Trail updates:** Collect data using a GPS device or an app such as Gaia GPS. Once the data is collected, export or share the data as a GPX file. If submitting a shapefile, be sure to include at a minimum the .shp, .shx, .prj, and .dbf file, compressed into one zip file, for the shapefile to be functional. *Please note that any trail changes located on NYS DEC managed lands should be submitted to NYS DEC first.*
- **Trailhead and parking updates:** Indicate the new location of a trailhead or parking area, either hand-drawn or digitally drawn on a map. Include coordinates if possible.
- **Photographs:** Save as a .jpeg file.

2. Write a short description of your update. For trail and trailhead updates, include the location, trail system, and type of change. For photos, include the location, trail system, date, and photo credit.

3. Submit via email to **ChautauquaPlanning@chqgov.com** with your name and contact information.

NEXT STEPS

1. Your update will be reviewed by Chautauqua County Department of Planning & Development staff.
2. You may be contacted for clarification or additional details.
3. Approved updates will be added to the Trails Map. Thank you!