

Chautauqua Region Economic Development Corporation (CREDC)

**Fredonia Technology Incubator  
214 Central Avenue, Dunkirk NY  
1<sup>st</sup> Floor Conference Room**

**&  
Electronically via Live Stream on YouTube & Zoom**

September 26, 2023  
11:03 a.m.

Gary Henry	Chairman
Brad Walters	Vice Chairman
Sagan Sheffield- Smith	Treasurer
Dan Heitzenrater	Secretary
Kevin Muldowney	Member
Steven Thorpe	Member
Daniel DeMarte	Member

Also in attendance:

Mark Geise	Administrative Director/CEO
Richard E. Dixon	Chief Financial Officer
Milan K. Tyler, Esq.	Counsel
Greg Peterson	Counsel
Lisa Cole	Counsel
Bob Murray	Harris Beach
Rosie Strandburg	IDA Staff
Carol Rasmussen	IDA Staff
Kayla Strandburg	IDA Staff
Nate Aldrich	IDA Staff
Jeanette Lo Bello	IDA Staff
Crystal Erhard	IDA Staff
Monica Simpson	IDA Staff
Jason Sample	IDA Staff
Paul Wendel	County Executive
Justin Gould	Chautauqua County Government
Greg Bacon	Jamestown Post Journal

Absent Board Member(s):

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Meeting was called to order by Gary Henry, Chairman, at 11:03 a.m.

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Gary Henry

I would like to call to order the Board of Directors of the Chautauqua Region Economic Development Corporation meeting at the Fredonia Technology Incubator, 214 Central Avenue, Dunkirk NY, also streaming via YouTube and Zoom – September 26, 2023. It is currently 11:03 a.m. Roll call vote.

Board

Aye – Unanimous. (7 Members in Attendance)

Gary Henry

You should have already received the minutes from the July 25, 2023 meeting and had an opportunity to read those. Do we have a motion to approve them?

Steven Thorpe

I'll move.

Gary Henry

Thank you Steve. Do we have a second?

Brad Walters

Second.

Gary Henry

Thank you. All those in favor say Aye.

Board

Aye – Unanimous.

Gary Henry

Opposed? The minutes have been approved. We will move right into New Business. I don't know that we need to discuss this.

Bob Murray

You have all the same Board Members and all the same policies and approved through the various committees. I just got done with the presentation about a half an hour ago. You have the policies and the resolution for this Board approving and adopting it.

Gary Henry

Thank you. So, these are the exact same policies –everything we have already reviewed. They are just going to be applying to all the different corporations that we work under. Steve, would you move Resolution A1?

Steven Thorpe

Resolution 09-26-23-05 Approving Policies, Charters, and Appointment of Certain Officer Positions

Gary Henry

Thank you. Do we have a second?

Dan Heitzenrater

Second.

Gary Henry

We'll do a roll call vote.

Board

Aye – Unanimous.

Gary Henry

The policies have all been unanimously approved. Do you have an Executive Report?

Mark Geise

No.

Gary Henry

How about a Treasurer's Report?

Rich Dixon

Kayla.

Kayla Strandburg

Reviewed and discussed the Treasurer's Report.

Gary Henry

Thank you. Do we have any Old Business to come before the Board? Do we have a motion to close the meeting?

Kevin Muldowney

I'll motion.

Gary Henry

Thank you. Do we have a second?

Daniel DeMarte

Second.

Gary Henry

Thank you. All in favor say Aye.

Board

Aye – Unanimous.

Gary Henry

Opposed? We are adjourned.

Meeting adjourned at 11:06 a.m.

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(Assistant) Secretary

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(Vice) Chairman