

Procurement Report for Chautauqua Region Economic Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/26/2024

Status: CERTIFIED

Certified Date : 03/25/2024

**Procurement Information:**

| Question   | Response | URL (If Applicable)                              |
|--|----------|--|
| 1. Does the Authority have procurement guidelines?   | Yes      | <a href="http://www.ccida.com">www.ccida.com</a> |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?   | Yes      |  |
| 3. Does the Authority allow for exceptions to the procurement guidelines?  | Yes      |  |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases?   | No       |  |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement?   | Yes      |  |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?   | Yes      |  |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?  | Yes      |  |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?                            | No       |  |
| 8a. If Yes, was a record made of this impermissible contact?   |          |  |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | Yes      |  |

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**Procurement Transactions Listing:**

|  |  |                                |  |
|--|--|--------------------------------|--|
| <b>1. Vendor Name</b>  | Barton & Loguidice, D.P.C.               | <b>Address Line1</b>           | 443 Electronics Parkway  |
| <b>Type of Procurement</b>                                       | Consulting Services                      | <b>Address Line2</b>           |  |
| <b>Award Process</b>   | Authority Contract - Non-Competitive Bid | <b>City</b>                    | LIVERPOOL  |
| <b>Award Date</b>  | 2/24/2023                                | <b>State</b>                   | NY   |
| <b>End Date</b>  |  | <b>Postal Code</b>             | 13088  |
| <b>Fair Market Value</b>   | \$80,461.40                              | <b>Plus 4</b>                  |  |
| <b>Amount</b>  | \$80,461.40                              | <b>Province/Region</b>         |  |
| <b>Amount Expended For Fiscal Year</b>                           | \$80,461.40                              | <b>Country</b>                 | United States  |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |  | <b>Procurement Description</b> | Consultant agreement to provide services such as planning and landscape architecture support, engineering, grant support and meeting attendance. |

|  |  |                                |                     |
|--|--|--------------------------------|---------------------|
| <b>2. Vendor Name</b>  | Block Club                               | <b>Address Line1</b>           | P O Box 1127        |
| <b>Type of Procurement</b>                                       | Consulting Services                      | <b>Address Line2</b>           |                     |
| <b>Award Process</b>   | Authority Contract - Non-Competitive Bid | <b>City</b>                    | BUFFALO             |
| <b>Award Date</b>  | 3/13/2023                                | <b>State</b>                   | NY                  |
| <b>End Date</b>  |  | <b>Postal Code</b>             | 14202               |
| <b>Fair Market Value</b>   | \$62,050.00                              | <b>Plus 4</b>                  |                     |
| <b>Amount</b>  | \$62,050.00                              | <b>Province/Region</b>         |                     |
| <b>Amount Expended For Fiscal Year</b>                           | \$62,050.00                              | <b>Country</b>                 | United States       |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |  | <b>Procurement Description</b> | Consulting services |

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|--|--|--------------------------------|--|
| <b>3. Vendor Name</b>  | Camoin Associates, Inc.                  | <b>Address Line1</b>           | PO Box 3547  |
| <b>Type of Procurement</b>                                       | Consulting Services                      | <b>Address Line2</b>           |  |
| <b>Award Process</b>   | Authority Contract - Non-Competitive Bid | <b>City</b>                    | SARATOGA SPRINGS   |
| <b>Award Date</b>  | 4/12/2022                                | <b>State</b>                   | NY   |
| <b>End Date</b>  | 12/31/2023                               | <b>Postal Code</b>             | 12866  |
| <b>Fair Market Value</b>   | \$5,000.00                               | <b>Plus 4</b>                  |  |
| <b>Amount</b>  | \$5,000.00                               | <b>Province/Region</b>         |  |
| <b>Amount Expended For Fiscal Year</b>                           | \$5,000.00                               | <b>Country</b>                 | United States  |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |  | <b>Procurement Description</b> | Provide services to work together for the purpose of cooperation and for leveraging financial resources. |

|  |  |                                |                     |
|--|--|--------------------------------|---------------------|
| <b>4. Vendor Name</b>  | GoBike Buffalo                           | <b>Address Line1</b>           | 313 Broadway Street |
| <b>Type of Procurement</b>                                       | Other                                    | <b>Address Line2</b>           |                     |
| <b>Award Process</b>   | Authority Contract - Non-Competitive Bid | <b>City</b>                    | BUFFALO             |
| <b>Award Date</b>  | 9/1/2023                                 | <b>State</b>                   | NY                  |
| <b>End Date</b>  |  | <b>Postal Code</b>             | 14204               |
| <b>Fair Market Value</b>   | \$12,600.00                              | <b>Plus 4</b>                  |                     |
| <b>Amount</b>  | \$12,600.00                              | <b>Province/Region</b>         |                     |
| <b>Amount Expended For Fiscal Year</b>                           | \$12,600.00                              | <b>Country</b>                 | United States       |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |  | <b>Procurement Description</b> | consulting          |

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| <b>5. Vendor Name</b>  | H. Sicherman & Company                  | <b>Address Line1</b>           | P O Box 473               |
| <b>Type of Procurement</b>                                       | Consulting Services                     | <b>Address Line2</b>           |                           |
| <b>Award Process</b>   | Non Contract Procurement/Purchase Order | <b>City</b>                    | LOCKPORT                  |
| <b>Award Date</b>  |   | <b>State</b>                   | NY                        |
| <b>End Date</b>  |   | <b>Postal Code</b>             | 14095                     |
| <b>Fair Market Value</b>   |   | <b>Plus 4</b>                  |                           |
| <b>Amount</b>  |   | <b>Province/Region</b>         |                           |
| <b>Amount Expended For Fiscal Year</b>                           | \$12,521.91                             | <b>Country</b>                 | United States             |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |   | <b>Procurement Description</b> | Grant consulting services |

|  |   |                                |                 |
|--|---|--------------------------------|-----------------|
| <b>6. Vendor Name</b>  | JRSC Digital                            | <b>Address Line1</b>           | 1371 Winch Road |
| <b>Type of Procurement</b>                                       | Consulting Services                     | <b>Address Line2</b>           |                 |
| <b>Award Process</b>   | Non Contract Procurement/Purchase Order | <b>City</b>                    | LAKEWOOD        |
| <b>Award Date</b>  |   | <b>State</b>                   | NY              |
| <b>End Date</b>  |   | <b>Postal Code</b>             | 14750           |
| <b>Fair Market Value</b>   |   | <b>Plus 4</b>                  |                 |
| <b>Amount</b>  |   | <b>Province/Region</b>         |                 |
| <b>Amount Expended For Fiscal Year</b>                           | \$8,435.00                              | <b>Country</b>                 | United States   |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |   | <b>Procurement Description</b> | design services |

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| <b>7. Vendor Name</b>  | Jacob Bodway                             | <b>Address Line1</b>           | 5446 Crestwood Road |
| <b>Type of Procurement</b>                                       | Consulting Services                      | <b>Address Line2</b>           |                     |
| <b>Award Process</b>   | Authority Contract - Non-Competitive Bid | <b>City</b>                    | BEMUS POINT         |
| <b>Award Date</b>  | 10/1/2022                                | <b>State</b>                   | NY                  |
| <b>End Date</b>  | 12/31/2023                               | <b>Postal Code</b>             | 14712               |
| <b>Fair Market Value</b>   | \$60,067.11                              | <b>Plus 4</b>                  |                     |
| <b>Amount</b>  | \$30,067.11                              | <b>Province/Region</b>         |                     |
| <b>Amount Expended For Fiscal Year</b>                           | \$30,067.11                              | <b>Country</b>                 | United States       |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |  | <b>Procurement Description</b> | Consulting services |

|  |   |                                |                 |
|--|---|--------------------------------|-----------------|
| <b>8. Vendor Name</b>  | Kerswood Publishing LLC                 | <b>Address Line1</b>           | P O Box 143     |
| <b>Type of Procurement</b>                                       | Other                                   | <b>Address Line2</b>           |                 |
| <b>Award Process</b>   | Non Contract Procurement/Purchase Order | <b>City</b>                    | LAKEWOOD        |
| <b>Award Date</b>  |   | <b>State</b>                   | NY              |
| <b>End Date</b>  |   | <b>Postal Code</b>             | 14750           |
| <b>Fair Market Value</b>   |   | <b>Plus 4</b>                  |                 |
| <b>Amount</b>  |   | <b>Province/Region</b>         |                 |
| <b>Amount Expended For Fiscal Year</b>                           | \$6,384.00                              | <b>Country</b>                 | United States   |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |   | <b>Procurement Description</b> | Design services |

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|--|---|--------------------------------|---------------------------------|
| <b>9. Vendor Name</b>  | MRB Group                               | <b>Address Line1</b>           | 145 Culver Road                 |
| <b>Type of Procurement</b>                                       | Other Professional Services             | <b>Address Line2</b>           | Suite 201                       |
| <b>Award Process</b>   | Non Contract Procurement/Purchase Order | <b>City</b>                    | ROCHESTER                       |
| <b>Award Date</b>  |   | <b>State</b>                   | NY                              |
| <b>End Date</b>  |   | <b>Postal Code</b>             | 14620                           |
| <b>Fair Market Value</b>   |   | <b>Plus 4</b>                  |                                 |
| <b>Amount</b>  |   | <b>Province/Region</b>         |                                 |
| <b>Amount Expended For Fiscal Year</b>                           | \$43,750.00                             | <b>Country</b>                 | United States                   |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |   | <b>Procurement Description</b> | Engineering consulting services |

|  |   |                                |                       |
|--|---|--------------------------------|-----------------------|
| <b>10. Vendor Name</b>   | Torrey Johnson                          | <b>Address Line1</b>           | 115 Lancaster Avenue  |
| <b>Type of Procurement</b>                                       | Other Professional Services             | <b>Address Line2</b>           |                       |
| <b>Award Process</b>   | Non Contract Procurement/Purchase Order | <b>City</b>                    | BUFFALO               |
| <b>Award Date</b>  |   | <b>State</b>                   | NY                    |
| <b>End Date</b>  |   | <b>Postal Code</b>             | 14222                 |
| <b>Fair Market Value</b>   |   | <b>Plus 4</b>                  |                       |
| <b>Amount</b>  |   | <b>Province/Region</b>         |                       |
| <b>Amount Expended For Fiscal Year</b>                           | \$7,900.00                              | <b>Country</b>                 | United States         |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |   | <b>Procurement Description</b> | Marketing and filming |

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**Additional Comments**