

Procurement Report for Chautauqua Region Economic Development Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/26/2024

Status: CERTIFIED

Certified Date : 05/02/2023

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	www.ccida.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Barton & Loguidice, D.P.C.	Address Line1	443 Electronics Parkway
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	LIVERPOOL
Award Date	3/25/2022	State	NY
End Date		Postal Code	13088
Fair Market Value	\$30,000.00	Plus 4	
Amount	\$30,000.00	Province/Region	
Amount Expended For Fiscal Year	\$30,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant agreement to provide services such as planning and landscape architecture support, engineering, grant support and meeting attendance.

2. Vendor Name	Camoin Associates, Inc.	Address Line1	PO Box 3547
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SARATOGA SPRINGS
Award Date	4/12/2022	State	NY
End Date		Postal Code	12866
Fair Market Value	\$20,000.00	Plus 4	
Amount	\$20,000.00	Province/Region	
Amount Expended For Fiscal Year	\$20,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Provide services to work together for the purpose of cooperation and for leveraging financial resources.

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3. Vendor Name	Clark Patterson Lee	Address Line1	205 St. Paul Street
Type of Procurement	Consulting Services	Address Line2	Suite 500
Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
Award Date	1/1/2022	State	NY
End Date	12/31/2022	Postal Code	14604
Fair Market Value	\$20,000.00	Plus 4	
Amount	\$20,000.00	Province/Region	
Amount Expended For Fiscal Year	\$18,452.46	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	On call professional services including architectural building components, planning and civil design related aspects on an as needed basis.

4. Vendor Name	Labella Associates, Inc.	Address Line1	300 State Street
Type of Procurement	Consulting Services	Address Line2	Suite 201
Award Process	Non Contract Procurement/Purchase Order	City	ROCHESTER
Award Date		State	NY
End Date		Postal Code	14614
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$8,001.85	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Animation services

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Additional Comments