

Procurement Report for Chautauqua Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/14/2024

Status: CERTIFIED

Certified Date : 05/02/2023

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	www.ccida.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for Chautauqua Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/14/2024

Status: CERTIFIED

Certified Date : 05/02/2023

Procurement Transactions Listing:

1. Vendor Name	Buffamante, Whipple, and Buttafaro, PC	Address Line1	201 West Third St
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	JAMESTOWN
Award Date	10/1/2017	State	NY
End Date	12/31/2025	Postal Code	14701
Fair Market Value		Plus 4	
Amount	\$22,250.00	Province/Region	
Amount Expended For Fiscal Year	\$22,250.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audit

2. Vendor Name	Clark Patterson Lee	Address Line1	250 Woodcliff Drive
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	FAIRPORT
Award Date	1/1/2021	State	NY
End Date		Postal Code	14450
Fair Market Value		Plus 4	
Amount	\$2,318.04	Province/Region	
Amount Expended For Fiscal Year	\$2,318.04	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Engineering Consultants

Procurement Report for Chautauqua Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/14/2024

Status: CERTIFIED

Certified Date : 05/02/2023

3. Vendor Name	H. Sichernan and Company	Address Line1	5852 Forest Creek Drive
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	EAST AMHERST
Award Date	4/28/2020	State	NY
End Date		Postal Code	14051
Fair Market Value		Plus 4	
Amount	\$39,577.13	Province/Region	
Amount Expended For Fiscal Year	\$39,577.13	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting

4. Vendor Name	Mark Geise	Address Line1	121 Hamlet Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	FREDONIA
Award Date	1/1/2022	State	NY
End Date	12/31/2022	Postal Code	14063
Fair Market Value	\$56,560.19	Plus 4	
Amount	\$56,560.19	Province/Region	
Amount Expended For Fiscal Year	\$56,560.19	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Administrative Director

Procurement Report for Chautauqua Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/14/2024

Status: CERTIFIED

Certified Date : 05/02/2023

5. Vendor Name	Paula Blanchard	Address Line1	163 Mariner Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	BUFFALO
Award Date	7/1/2021	State	NY
End Date		Postal Code	14201
Fair Market Value	\$41,445.87	Plus 4	
Amount	\$41,445.87	Province/Region	
Amount Expended For Fiscal Year	\$41,445.87	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Real Estate Consulting

6. Vendor Name	Phillips Lytle LLP	Address Line1	201 West Third St
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	JAMESTOWN
Award Date	1/23/2018	State	NY
End Date		Postal Code	14701
Fair Market Value		Plus 4	
Amount	\$146,440.58	Province/Region	
Amount Expended For Fiscal Year	\$146,440.58	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Fees

Procurement Report for Chautauqua Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 03/14/2024

Status: CERTIFIED

Certified Date : 05/02/2023

Additional Comments