

Chautauqua Region Economic Development Corporation (CREDC)

**BWB Building**  
**201 West Third Street, Jamestown, NY**  
**2<sup>nd</sup> Floor Board Room**  
**&**  
**Fredonia Technology Incubator**  
**214 Central Avenue, Dunkirk, NY**  
**1<sup>st</sup> Floor Conference Room**

October 25, 2022

11:06 a.m.

Michael Metzger	Chairman
Gary Henry	Secretary
Brad Walters	Member
Kevin Muldowney	Member
Steven Thorpe	Member
Sagan Sheffield- Smith	Member
Jay Churchill	Member

Also in attendance:

Mark Geise	Administrative Director/CEO
Richard E. Dixon	Chief Financial Officer
Milan K. Tyler, Esq.	Counsel
Greg Peterson	Counsel
Carol Rasmussen	CCIDA Staff
Kristine Morabito	CCIDA Staff
Crystal Erhard	CCIDA Staff
Jeanette Lo Bello	CCIDA Staff
Rosie Strandburg	CCIDA Staff
Kayla Strandburg	CCIDA Staff
Jason Toczydlowski	CCIDA Staff
P.J. Wendel	County Executive
Nate Aldrich	CCIDA Staff
Monica Simpson	CCIDA Staff
Jonathan Epstein	Post Journal/Observer

Absent Board Member(s):

Hans Auer	Treasurer
Dennis Rak	Vice Chairman

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Meeting was called to order by Michael Metzger, Chairman, at 11:06 a.m.

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Mike Metzger

I would like to call to order the Chautauqua Region Economic Development Corporation Board of Directors Meeting. We are both at the BWB Building – 201 West Third Street, Jamestown, NY, second floor Board Room and the Fredonia Technology Incubator – 214 Central Avenue, Dunkirk, NY. , 1<sup>st</sup> floor Conference Room. It's October 25, 2022 and it is approximately 11:06 a.m. We do have quorum. Roll call please. Let the record show there are 7 members in attendance. I would now like to entertain a motion to approve the June 28, 2022 minutes, thanks to Jeanette you have received previously.

Steven Thorpe

So moved.

Mike Metzger

Motioned by Steven. Do we have a second?

Gary Henry

Second.

Mike Metzger

Motion made by Steven and seconded by Gary. Any further discussion, changes, corrections or questions of the minutes? Hearing none, all those in favor?

Board

Aye – Unanimous.

Mike Metzger

Opposed, abstained? Motion carried unanimously. The only New Business we have is the Approval of the 2023 Budget which Rich Dixon has already presented. Are there any further questions of the CREDC 2023 Budget that was presented?

Rich Dixon

Just that the revenue there and the expense – about 2 million dollars in revenue – the expense around 1.7 million dollars – there is some money there leftover that we will carry forward there and Nate and Kayla have a spreadsheet and the software is broken down into- how many different funds you have Kayla? Twelve?

Kayla Strandburg

Yeah.

Rich Dixon

County Grants, Ralph Wilson Grants etc. and Kayla has done a great job segregating that and keeping track of that for the reporting on it. We have lumped it together here and I think the first meeting when we talk about it in March, Kayla will present the whole spreadsheet so you can see it and go over it in detail – maybe do that every quarter. There are a lot of different grants. Some are small and some are large. They have a lot of stuff going on. They are very busy there.

Mike Metzger

The corporations have done exactly what wanted from them. Great job. Any questions of Rich? I will entertain a motion to approve the 2023 budget as presented.

Jay Churchill

So moved.

Mike Metzger

Motion made by Jay. Do I have a second?

Board

Second.

Mike Metzger

Motion mad by Jay and seconded by Brad. Any further discussion? All those in favor.

Board

Aye – Unanimous.

Mike Metzger

Opposed, abstained? Motion carried unanimously. Any other New Business to come before CREDC? Any old Business to come before CREDC? Thank you all for all your hard work and effort. Meeting adjourned.

Meeting adjourned at 11:09 a.m.

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(Assistant) Secretary

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(Vice) Chairman