

Chautauqua Region Economic Development Corporation (CREDC)

**BWB Building**  
**201 West Third Street, Jamestown, NY**  
**2<sup>nd</sup> Floor Board Room**  
**&**  
**Fredonia Technology Incubator**  
**214 Central Avenue, Dunkirk, NY**  
**2<sup>nd</sup> Floor Conference Room**

June 28, 2022

11:31 a.m.

Michael Metzger	Chairman
Hans Auer	Treasurer
Gary Henry	Secretary
Dennis Rak	Vice Chairman
Brad Walters	Member
Kevin Muldowney	Member
Jay Churchill	Member
Rhonda Johnson	Member

Also in attendance:

Mark Geise	Administrative Director/CEO
Richard E. Dixon	Chief Financial Officer
Milan K. Tyler, Esq.	Counsel
Carol Rasmussen	CCIDA Staff
Kristine Morabito	CCIDA Staff
Jeanette Lo Bello	CCIDA Staff
Kayla Strandburg	CCIDA Staff
Nate Aldrich	CCPEG Staff
Jason Toczydlowski	CCIDA Staff
Crystal Erhard	CCIDA Staff
PJ Wendel	Chautauqua County Executive
Tim Odell	CCIDA Intern

Absent Board Member(s):

Steven Thorpe

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Meeting was called to order by Michael Metzger, Chairman, at 11:31 a.m.

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Mike Metzger

I would like to call to order the Chautauqua Region Economic Development Corporation Board of Directors Meeting. We are both at the BWB Building – 201 West Third Street, Jamestown, NY and the Fredonia Technology Incubator – 214 Central Avenue, Dunkirk, NY. We do have quorum. Roll call. Let the record show

there are 8 members present. We do have quorum. I would now like to entertain a motion to approve the March 22, 2022 minutes, which you previously received. Thank you Jeanette.

Kevin Muldowney

So moved.

Mike Metzger

Thank you Kevin. Do we have a second?

Dennis Rak

Second.

Mike Metzger

Motion made by Kevin and seconded by Dennis. Any changes, corrections or questions? Hearing none, all those in favor? Signify by saying Aye.

Board

Aye – Unanimous.

Mike Metzger

Opposed, abstained? Motion carried unanimously. Now let's move to New Business A. Dennis if you could move New Business A Resolution.

Dennis Rak

Resolution 06-28-22-07 - Resolution of the members of the Chautauqua Region Economic Development Corporation approving entry into agreement with the Chadwick Bay Regional Commission for administrative support and funds management

Mike Metzger

Thank you Dennis. Do I have a second?

Kevin Muldowney

Thank you Kevin. It has been motioned by Dennis and seconded by Kevin. Discussion please.

Mark Geise

I'm going to have Nate discuss this resolution.

Nate Aldrich

Mr. Chairman, this is really a housekeeping resolution enabling CREDC to enter into a Memorandum of Agreement, which outlines our relationship. Supportive Administrative Services as well as Funds Management

– quick step back – The Chadwick Bay Regional Commission was formerly known as the Chadwick Bay Regional Development Corporation – that entity will be dissolving and divesting its assets. The group was originally formed around 2003. It’s made up of nine mayors and supervisors including Dunkirk Town and City, Portland, Brocton, Fredonia, Pomfret, Sheridan, Hanover and Silver Creek. The group meets now bi-monthly to discuss projects of regional significance including government efficiency, community development and infrastructure in the like. A few of their accomplishments have been – really the group that started the North County Water District, they did a regional comprehensive plan for the nine communities back in the early 2000’s, and help to spearhead and fund other projects, such as the North County Local Waterfront Revitalization Program and others. I was asked several years ago to provide assistance to the group in conducting their monthly meetings, to explore funding opportunities and to submit various grants. In the last four years or so we have had much success with at least five projects ranging from sewer feasibility studies, waterline replacements and others being funded to the tune of more than \$2 million. The group wishes to continue our relationship and us providing both technical support. Again, it’s a good mechanism. It ties well with the Partnership for Economic Growth, provides a good venue for us to keep in touch with those local elected officials on a regular basis, communicate upcoming funding opportunities, discuss again projects related to community development and infrastructure etc. The agreement – the entity Chadwick Bay will be divesting its assets right around \$21,000 for us and we’ll work with Rich and Kayla to set up a new fund and to track that separately. They will also commit to giving CREDC \$7,500 a year for that administrative support and they will commit to funds on an annual basis through a municipal investment or fee to keep that fund capitalized to provide consulting services, grant match etc. for the projects we are working on collaboratively. So, that is a very quick high level overview and I would be happy to answer any questions.

Mike Metzger

This has been extremely successful over the years. We want to ensure that sustainability and assistance. Questions for Nate? Hearing none, roll call vote please.

Board

Aye – Unanimous.

Mike Metzger

Let the record show there are 8 votes in the affirmative, motion carried unanimously. Any other business to come before CREDC? Hearing none we are adjourned. The meeting is adjourned. Thank you all for all your great volunteerism.

Meeting adjourned at 11:36 a.m.

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(Assistant) Secretary

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(Vice) Chairman